



Child Protection Policy

Purpose:	To set out the policies included within the School's Child Safety Framework which comply with Child Safe Standards in Ministerial Order 1359
Scope:	All persons within the Woodline Primary community
Implemented by:	Principal
Approved by:	WP Board
Reviewed:	Yearly or as regulatory changes arise or improvements are identified
Communicated via:	WP Website, Team Handbook, Family Handbook, Policies and Procedures Master File

1. Purpose

This Policy defines the framework of policies, processes and supporting documentation which support Woodline Primary's duty of care to take reasonable precautions to prevent the abuse of a child by an individual associated with the school while the child is under the care, supervision or authority of the school. The Principal holds final responsibility for ensuring these policies are implemented including the strategies to mitigate risk as listed in this policy.

Background

Ministerial Order No.1359 outline the requirements for the minimum standards for maintaining 'child-safe environments' for all organisations with direct and regular contact with children be standardised in all registered Victorian schools.

Woodline Primary's Child Protection Policy Framework is designed to provide clear processes for preventing, identifying, reporting and managing risks to child safety.

2. Framework

The following policies form the Woodline Primary Child Protection Policy Framework:

- Child Welfare Policy
- Bullying & Harassment Policy
- On-Site Supervision Policies
- Off-Site Supervision Policies
- First-Aid Policy
- Accidents & Incidents Register & Policy



- Distribution of Medicines Policy
- Internet Use Policy
- Child Protection Policy
- Mandatory Reporting Policy
- Anaphylaxis Management Policy
- Behaviour Management Policy
- Child Safety Code of Conduct

3. Implementation

All Woodline Primary Team members will be trained on each of the above policies as part of their induction and each Team member will be asked to sign a Statutory Declaration that they have received the appropriate training prior to commencement at Woodline Primary.

All Team members will undertake refresher training on the Woodline Primary Child Protection Policy Framework each year they are employed at the school.

4. Review

The Board will review the Woodline Primary Child Protection Policy Framework once each year to determine whether any new policies, or amendment of existing policies, should be added/made to the policy framework, both in light of changing legislation and regulations, and any events or occurrences at Woodline Primary during the previous 12 month period.

Table of Amendments

Version Number	Date	Short description of amendment
1.0	June 2020	New policy
2.0	June 2021	No updates required
3.0	September 2022	To comply with new child safe standards
4.0	September 2023	No updates required
Scheduled Review Date		September 2024